

**JOB TITLE: Silk Screener**

**DEPARTMENT: Silk Screening**

**REPORTS TO: Inventory & Finishing Supervisor**

**DESCRIPTION:** *One or more of the following tasks may be assigned:*

Responsible for :

- Making screens.
- Mixing Inks
- Filling nomenclature on parts with Ink
- Marking painted and unpainted surfaces with nomenclature
- Making part numbers on the computer
- Making artworks from blueprints on the computer

**SKILLS REQUIRED:**

- Ability to read blueprints
- Ability to use calipers and scales
- Able to read and write English
- Able to follow basic instructions (work instructions)
- Have basic math skills
- Good housekeeping skills

**EXPERIENCE REQUIRED:**

- Basic computer experience required
- Experience with CorelDraw software application required

**TRAINING REQUIRED:**

None - (On-the-job training will be provided as appropriate)

**EDUCATION REQUIRED:**

High School Diploma or equivalent

**APPROVED:**

**APPROVAL DATE**

**J. Potter**

**01/29/18**